

CPR QS09_1 Moderation Form

Version 23_01

This form provides the opportunity to report both internal and external University Partner moderation. It may be adapted to an internal-only or external-only format, if desired.

Section A – Internal Moderation

Section A.1: This section should be **completed by the Internal Moderator** following the initial grading by the First Marker.

Module Code	
Module Title	
Assessment Code	
Assessment Title	
Assessment Weighting	
Submission Deadline	
First Marker Name	
Moderator Name	
Date Submissions Sent to	
Internal Moderator	
Number of Student	
Submissions	
Number of Submissions Viewed*	
Student IDs of	
Submissions Viewed	
(optional)	
Have marks been allocated	
clearly? (Yes/No)	
Do all marks add up	
correctly? (Yes/No)	
Do marks fairly reflect the	
marking criteria? (Yes/No)	
Do you agree with the	
range of marks? (Yes/No)	
Have marks been uploaded onto the VLE?	
(Yes/No) (optional)	
What aspect of feedback	
was done well?	
What aspect of feedback	
could be improved?	
How can the students	
improve their work in the	
future?	

Questions from the Internal	
Moderator (if required)	
Further Discussion (if	
required)	
	een answered with 'No', please highlight the appropriate actions needed
to come to an agreement wit	
to come to an agreement with	ii tile i list Markei
Follow-Up on Actions (if	
required)	
Has final agreement been	
reached with the First	
Marker? (Yes/No)	
Internal Moderator	
Signature	
Date	
*Please ensure that you have	e chosen an appropriate number of samples that cover the full range of
grades, as highlighted in NPR	
3 3 11	
Section A.2: This section sho	ould be completed by the First Marker following the completion of A.1.
E M L B	
First Marker Response	
Has final agreement been	
reached with the Internal	
Moderator? (Yes/No)	
First Marker Signature	
Date	
Section B – External M	oderation (Verification)
Section B.1: This section	
Moderator/Examiner following	ng the completion of the internal process in Section A.
Maria de Maria de La Carta de	all a Market to the following the control of the affect of the
it an additional stage of intern	al verification is required, the form may be amended to reflect this.
External Moderator Name	
Date Submissions Sent to	
External Moderator	
Number of Submissions	
Viewed*	
Student IDs of	
Submissions Viewed	
(optional)	
Have marks been	
allocated clearly? (Yes/No)	
Do all marks add up	

Do marks fairly reflect the marking criteria? (Yes/No)	
Do you agree with the	
range of marks? (Yes/No)	
What aspect of feedback	
was done well?	
What aspect of feedback	
could be improved?	
How can the students	
improve their work in the	
future?	
Questions from the External Moderator (if	
required)	
Further Discussion (if	
required)	
If any question above has be	een answered with 'No', please highlight the appropriate actions
needed to come to an agree	
Follow-Up on Actions (if	
required)	
Has final agreement been	
reached with the Internal	
Staff? (Yes/No)	
External Moderator Signature	
Date	
Date	
*Please ensure that you have	l e chosen an appropriate number of samples that cover the full range of
grades, as highlighted in NPR	
	section may be optionally completed by the First Marker following the
completion of B.1.	
First Marker Response	
Has final agreement been	
reached with the External	
Moderator? (Yes/No)	
First Marker Signature	
Date	